

## King County -- HSRR Youth Services Recommendation #2

### Development of Protocols and Clear Pathways for Youth

#### *Work Plan*

MILESTONE	COMPONENTS	TIMELINE
<b>A. Establish Workgroup Framework</b>		
Convene workgroup	<ul style="list-style-type: none"> <li>Convene intra-agency work group to address HSRR Youth Rec. #2</li> <li>Workgroup to include: KC CSD, Public Health, MHCADSD, Parks &amp; Recreation, Juvenile Court, Juvenile Probation, Law Enforcement, Schools, Youth Serving Community Organizations, Children &amp; Family Commission, etc.</li> </ul>	Completed - May 2001
Clarify goal and products for Recommendation #2	<ul style="list-style-type: none"> <li>Develop clear goal statement for workgroup (<i>Build upon existing services &amp; coordination efforts, to develop youth service protocols that establish "clear pathways" for all that work with youth and families</i>)</li> <li>Identify products to be developed by workgroup</li> </ul>	Completed
Select pilot subregion	<ul style="list-style-type: none"> <li>Identify subregion to begin working with to develop protocols (<i>South Urban Subregion</i>)</li> <li>Review feasibility of working with entire subregion, if necessary narrow area down to specific area(s) (<i>Highline School District</i>)</li> <li>Collect demographic, juvenile justice data for selected area</li> </ul>	Completed
Define target population	<ul style="list-style-type: none"> <li>Develop operating definitions for "at-risk " youth and "most-in-need"</li> </ul>	In process
<b>B. Protocol Development Model or Approach</b>		
Clarify approach for developing protocols	<ul style="list-style-type: none"> <li>Get information from other King County entities who have developed protocols (CSD Women's Program, DCHS MHCADSD)</li> <li>Identify possible models for developing protocols; present to workgroup</li> </ul>	Completed
Refine process and clarify next steps and timeline	<ul style="list-style-type: none"> <li>Select model or approach best suited to complete recommendation</li> <li>Develop next steps and timeline for completion of process</li> </ul>	Completed
<b>C. Identify Existing Services &amp; Coordination Efforts</b>		
Identify Coordination Efforts	<ul style="list-style-type: none"> <li>Inventory initiatives, planning groups, and other community partners focused on services for youth and families within the selected area</li> <li>Based on inventory, identify other persons to include in workgroup</li> </ul>	In process
Identify Existing Services	<ul style="list-style-type: none"> <li>Identify completed or on-going efforts or projects focused on identifying resources for youth and families within the selected area</li> </ul>	In process

	<ul style="list-style-type: none"> <li>Add to existing sources to develop an inventory of existing youth-related services in the selected area (based on target population)</li> </ul>	
<b>D. "Development of Youth Services Protocols &amp; Pathways" Model -- System Approach</b>		
Develop process flow diagram (referral web) for formal and informal systems	<ul style="list-style-type: none"> <li>Define boundaries of process: who is involved in this process (e.g. youth, systems such as schools, law enforcement, community providers, informal systems, etc), when does the process start, what is the outcome we want to achieve or the end result of the process, etc.</li> <li>Identify steps in process and how they flow and are connected to one another through informational interviews and data collection</li> </ul>	8/31/01  9/30/01
Outline clear referral pathways	<ul style="list-style-type: none"> <li>Using process flow diagram developed above, identify gaps, limitations, barriers that currently exist, etc.</li> <li>Revise diagram to reflect optimal pathways</li> </ul>	10/31/01
Define protocols to establish "a consistent and systematic approach for referrals, assessment, and assistance"	<ul style="list-style-type: none"> <li>For each step in process, identify protocols, including who is involved, specific responsibilities, conditions for moving to next step, etc.</li> <li>Identify what system changes or improvements would need to be made to implement optimal pathway -- resources, policy changes, education, etc.</li> </ul>	12/31/01
Feedback Process	<ul style="list-style-type: none"> <li>Explore establishing a "case management" team where protocols are systematically reviewed, problems identified and solutions found.</li> </ul>	12/31/01
<b>E. "Development of Youth Services Protocols &amp; Pathways" Model -- Youth, Family &amp; Community Approach</b>		
Develop Public input process for Youth & Families	<ul style="list-style-type: none"> <li>Identify existing groups where input has already been solicited regarding youth, family, and community impressions of gaps in services for youth and families.</li> <li>Identify youth and families who have not had opportunities to provide input regarding gaps in services (both in and out of the "system")</li> <li>Develop mechanisms to gather input from a select group of youth and families identified above and implement</li> </ul>	12/31/01
Revisions to Protocols & Pathways so "every youth and family would know where to turn..."	<ul style="list-style-type: none"> <li>Identify which youth are not "showing up" in formal systems and who are not being reached by any system for services.</li> <li>Based on information received from public input process revise protocols to resolve issues related to gaps in services, systems, and reaching all youth who need services.</li> </ul>	2/28/02
<b>F. Expansion of Process to Other Subregions and Areas</b>		
Develop plan to expand process to other subregions	<ul style="list-style-type: none"> <li>Plan to include: <ul style="list-style-type: none"> <li>-- Recommendations for selecting next area</li> <li>-- Roles &amp; Responsibilities (who needs to be involved, who will</li> </ul> </li> </ul>	3/31/02

	<p>convene group, oversee process, etc)</p> <p>-- Next steps and timeframes for implementing process</p>	
<b>G. Other Supports for Responses to At-Risk Youth</b>		
Per HSRR -- identify other potential ways King County can help support subregional responses to at-risk youth	<p>Potential areas include:</p> <ul style="list-style-type: none"> <li>• Work with communities and organizations to help them secure appropriate grants and other resources for youth services</li> <li>• If appropriate, help facilitate expansion of "service linkage models" (refer to HSRR #1)</li> <li>• Explore reallocation of current County funds to promote coordinated responses for youth</li> <li>• If appropriate, make recommendations for changes in funding policies, budget allocations, and contracts for service provision.</li> </ul>	4/30/02
<b>H. Community/Stakeholder Input Process</b>		
Implement ongoing process to seek input and buy-in from community members and stakeholders, both internally and externally	<ul style="list-style-type: none"> <li>• Provide regular updates and review draft materials/products with existing King County work groups and citizen oversight entities (e.g., Interdepartmental Human Services Team, Children &amp; Family Commission)</li> <li>• As needed, identify and attend community/provider meetings throughout King County to solicit input and feedback on process and protocols.</li> </ul>	On-going